

## JOINT COMMISSION ON SHARED SERVICES INITIATIVES

MINUTES - September 22, 2016

*The mission of the Joint Commission on Shared Services Initiatives is to provide visionary leadership in delivery of collaborative public services. We will accomplish this by identifying opportunities and challenges, engaging the multiple constituencies, and developing strategies to support collaboration in areas of common interest among the governmental bodies.*

**COMMISSION:** Joint Commission on Shared Services Initiatives

**DATE:** September 22, 2016      **TIME:** 7:30 a.m.      **LOCATION:** Room 137, School Administration Building

**COMMISSION CHAIR:** Colleen Bates      **RECORDER:** Angie Harmon

Commission Members Present: City – Kerry Kincaid, David Klinkhammer  
County – Colleen Bates, Steve Chilson  
School – Carolyn Barstad, Kathryn Duax, Charles Vue

Commission Members Absent: City – Tim Tewalt and County – Brandon Buchanan

Staff Present: Dale Peters, Kathryn Schauf, Mary Ann Hardebeck, Angie Harmon and Linda DesForge

**AGENDA ITEM #1: Call to Order.**

Commission Chair Colleen Bates called the meeting to order at 7:30 a.m.

**AGENDA ITEM #2: Welcome new members:** City Council Member Tim Tewalt  
County Supervisor Steve Chilson  
School Board Member Charles Vue

The commission members each made an introduction.

**AGENDA ITEM #3: Approval of the minutes of the Joint Commission on Shared Services Initiatives meeting of June 30, 2016.**

**ACTION:** David Klinkhammer made a motion to approve June 30, 2016 minutes as presented. The motion was seconded by Kathryn Duax. The motion carried.

**AGENDA ITEM #4: Discussion of the updated Joint Commission on Shared Services Dashboard for current projects and affirm priority of current projects.  
(Staff report from three administrators)**

Prior to the meeting today, the three administrators met to review and discuss each initiative on the dashboard. The commissioners were briefed on each initiative and the administrators provided their recommendation on each, whether to eliminate or move forward with the initiative. The administrators made a suggestion to add 'use of public spaces for public art' to the initiative list and removing the joint purchasing initiative as it is complete.

**ACTION:** Kathryn Duax made a motion to approve adding Public Spaces for Public Art to the dashboard as an additional initiative. Kerry Kincaid seconded the motion. The motion carried.

**ACTION:** Kerry Kincaid made a motion to adopt the changes in the initiatives. David Klinkhammer seconded the motion. The motion carried.

**AGENDA ITEM #5: Discussion of future agenda items and future meeting dates and times.**

The administrators made a suggestion to the commissioners to hold a meeting at least 2 times a year and to schedule any additional meetings if needed.

**AGENDA ITEM #6: Adjournment.**

The meeting was adjourned at 8:41 a.m. by unanimous consent.

<b>FUTURE MEETING DATES:</b>	<b>TIME:</b>	<b>LOCATION:</b>
Approx. Dec. 2016 or Jan. 2017	7:30 AM	ECASD Admin. Building